



Contact Us

na@rmhc.org.au

(07) 4775 5600

Workplace Giving

Our Workplace Giving Program (WGP) allows employees to give small, regular donations to Ronald McDonald House Charities (RMHC) North Australia from their pre-tax pay. Just \$2 a week from your pre-tax pay can help RMHC North Australia to support more seriously ill children and their families.

The WGP is easy to implement and run. Most current payroll systems or accounting software can facilitate it. The decision for your organisation is whether to manage the Program yourselves, or use a third-party platform.

The program is flexible, so you can alter or discontinue your involvement in the program at any time by advising your Payroll department.

Your donation will be deducted from your pay before tax is applied, giving you a tax benefit upfront.

As well as supporting seriously ill and injured children, our WGP fosters strong organisational values.

About RMHC North Australia

We believe that when a child is sick, the entire family needs comfort and support. We are there for families, helping them access the medical care and resources they need.

Whether it's ensuring they have a place to stay close to the hospital, or providing the chance for the entire family to take a holiday at our Ronald McDonald Family Retreat in Palm Cove, or making sure that they have everything they need during a hospital stay, we're devoted to improving the health and well-being of seriously ill children and their families through our five practical care programs.

Here to Help

The RMHC North Australia team routinely help organisations set up their Workplace Giving Program. Contact us at na@rmhc.org.au or (07) 4775 5600 if you need any support when setting up Workplace Giving.



Ronald McDonald
House Charities[®]
North Australia



Simple Set Up

Workplace Giving in 2 Steps



1

Set Up With Payroll

Set RMHC North Australia on your payroll with the following bank account details:

Account Name: Castle Hill Spinney Ltd | BSB: 704 640 | Account #: 6412 1879

Funds can be sent to RMHC North Australia on a fortnightly, monthly, quarterly or half yearly basis - whatever works best for you.

2

Employees Fill Out the Donation Form

Participating employees fill out our [donation form](#). This form is used to set up the donors through your payroll system. Once completed, employees submit their donation form to their Payroll Department.

Promote our Workplace Giving Program to your colleagues

To increase awareness of our WGP and motivate employees to join, we recommend:

- Endorsement from your CEO or Managing Director: this will give credibility and show employees that corporate social responsibility and employee engagement is important to your organisation's culture.
- Hand out collateral such as brochures or flyers on our WGP - reach out to na@rmhc.org.au for collateral. Also hand out the [donation form](#).
- Talk about our WGP when you can during staff meetings, in company newsletters, and in other relevant communications.
- Consider having two big WGP pushes a year, i.e. January and June.
- Share the impact of your workplace's contributions to encourage participation.

Workplace Giving Important Information

- Employer matched donations can be provided to RMHC North Australia at any time that suits your organisation.
- Please reference your organisation when you send funds via EFT, e.g., "WGP - Organisation XYZ".
- We recommend that your payroll team produce monthly reports for management to showcase participation rates, total donation amount and employee location.
- If an employee's financial situation changes, remind them that it is their responsibility to change the amount they donate to the WGP.
- At the end of the financial year, have total WGP donations included in each employee's PAYG summary.

Each month, your Payroll Department will also need to email accounts.na@rmhc.org.au with a report which details full names, contact details and total individual donation amounts for all employees who contributed to workplace giving within the month. At the end of the financial year, RMHC North Australia will supply all employees who contributed via workplace giving a letter of thanks for their incredible support.